

# **Gainful Employment Completers List Viewer Tool Instruction Guide**

Updated 6/7/2016

## **1. NSLDS Gainful Employment Completers List Viewer Introduction**

The Department of Education creates a Gainful Employment (GE) Completers List on an annual basis that contains a list of students who completed a GE program at your school during the applicable cohort period. This list is created from data provided by your school, and the initial file is considered the Draft GE Completers List. You may request that corrections be made to your Completers List within the designated time period, after which a Final GE Completers List is distributed and used for the Debt Measure calculations.

NSLDS has created a tool that will assist you in viewing your Gainful Employment Completers List. The following set of instructions will explain the features of the tool, how to open your Completers List in the tool, and how to view your student, program, and exclusion data.

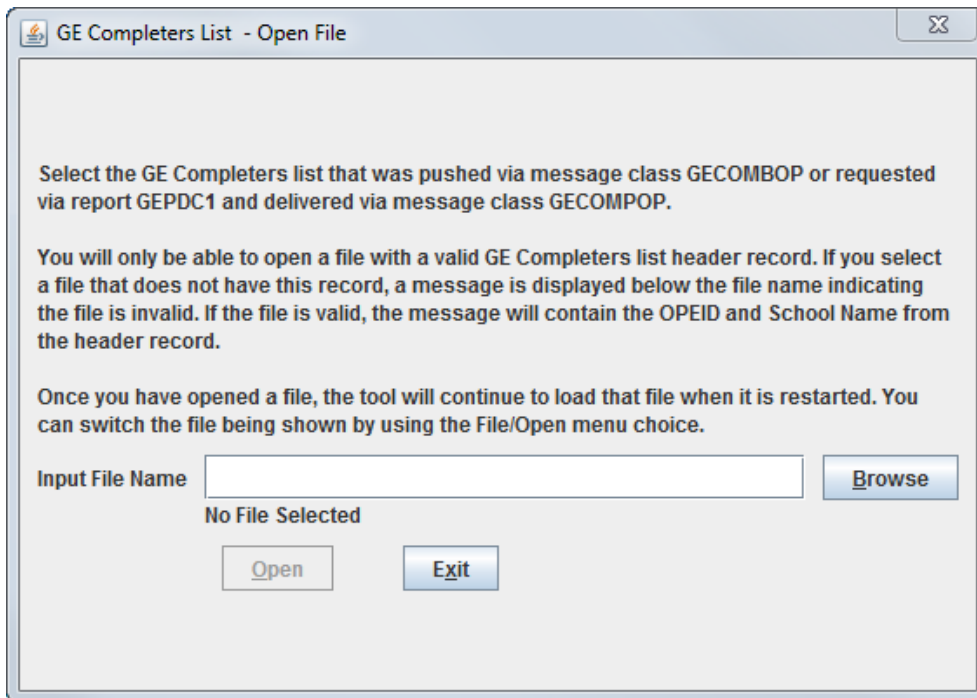
## **2. Getting Started**

### **Saving Software**

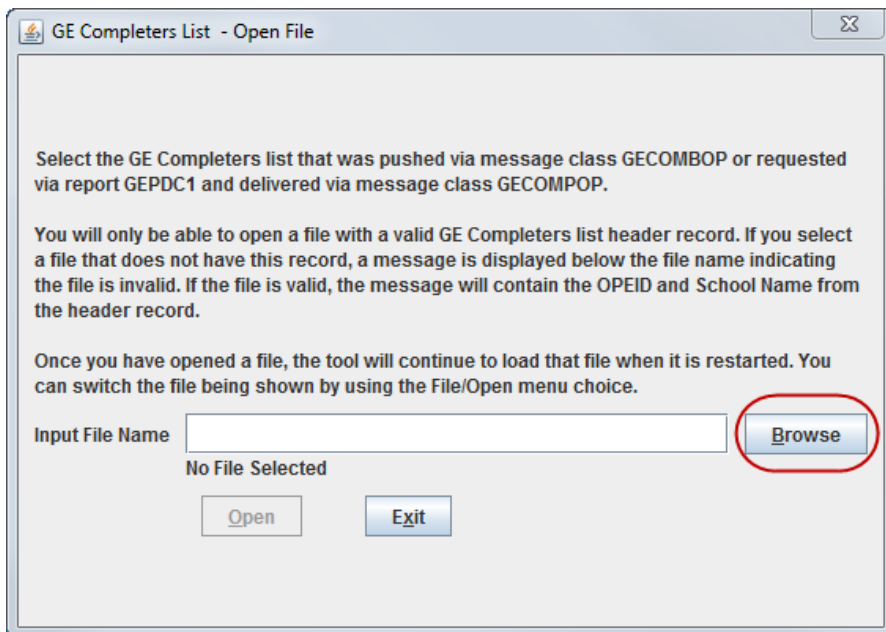
Obtain software by right clicking on the link in the GE Resources page and saving it in a secure manner on your local machine or network. The software will need to be able to access the Gainful Employment Completers List files sent via SAIG, so they should either be saved on the same computer or within the same secure network.

Once the software has been downloaded from IFAP, and the GE Completers List downloaded from your SAIG mailbox, you are ready to begin by clicking on the software. Note: You will need to have Java™ version 8.0 in order to use this software.

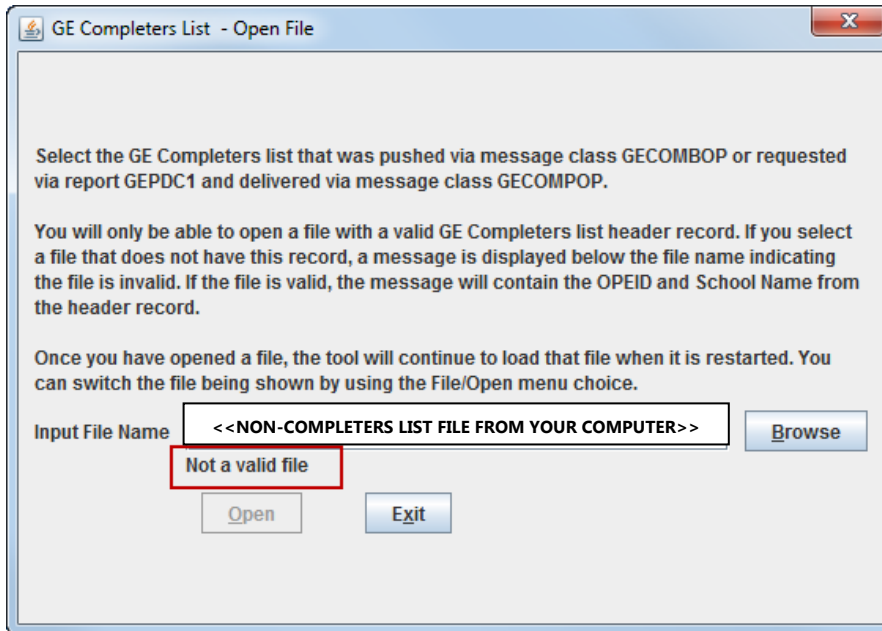
The software will open and the screen below will appear.



Select the **Browse** button to locate the GE Completers List file. This file can either be the file that was pushed to your SAIG mailbox or the one requested via report GEPDC1. Both files utilize the same format. For more information regarding the file format, please see the Gainful Employment User Guide.

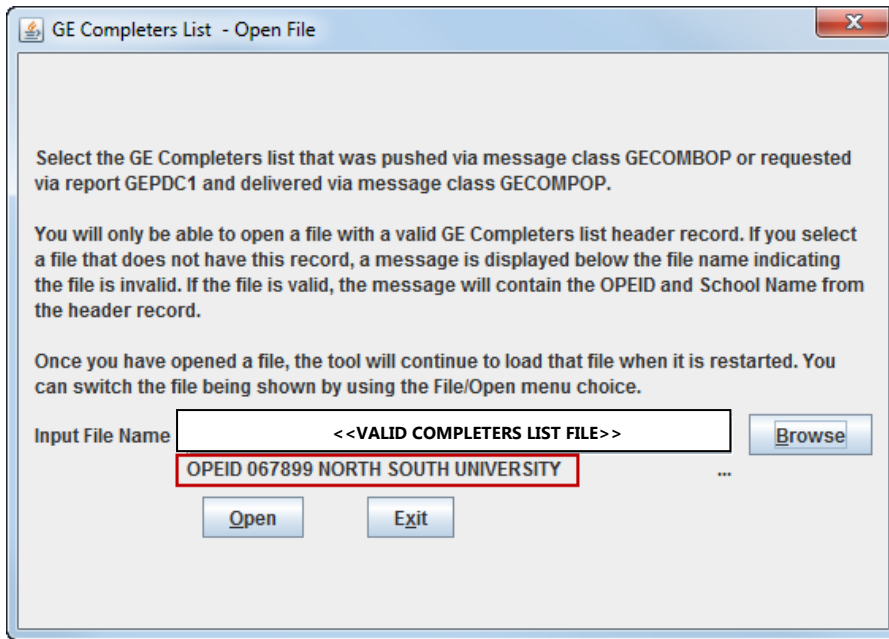


After selecting the **Browse** button, use the Browse function to search for the GE Completers List file, and click **Open**. Should a file that is not the correct file be selected, you will receive a message that indicates that the file is not valid. Simply select the **Browse** button again and use the Browse function to search for the correct file.



You will know that you have located the correct file when the OPEID and name of your school appear below the Input File Name box. Click **Open** and the software will initiate.

Note: When returning to the software after your initial session, you will not have to browse and locate the file.



### 3. Getting to Know the GE Completers List Viewer

Once you have located and opened your Completers List, you are ready to begin viewing the data. There are two distinct ways of viewing the data in the Viewer. The first is by Program/Student. The second is by Student/Program. You can switch between views by clicking the **Switch** button. Each view has the same Filter sections, which utilize the same functions.

## Filter Section Overview

The Filter section of the tool contains multiple areas which are designed to help you narrow down your search when looking for records in your GE Completers List. The Filter section is divided up into three areas: main Filter section, Program section and the Completer List Exclusions section.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student

**Filter**

CIP Code

**Credential Level**

- 01 - UNDERGRADUATE CERTIFICATE OR DIPLOMA PROGRAM
- 02 - ASSOCIATE'S DEGREE
- 03 - BACHELOR'S DEGREE
- 04 - POST BACCALAUREATE CERTIFICATE
- 05 - MASTER'S DEGREE
- 06 - DOCTORAL DEGREE
- 07 - FIRST-PROFESSIONAL DEGREE
- 08 - GRADUATE / PROFESSIONAL CERTIFICATE

**Program**

Evaluation Term  Max Borrower Count

**Completer List Exclusions**

Results match ☒ Any ☐ All

In School  Disabled  Higher Cred Level

In Military  Dead  Outside Program Eval Term

Filter None Sort

Jump:

**Programs (count=109)**

Cip	Cred	Program	Eval	Start	End	Borrow	2yr
	Level		Term	Year		Count	Count
Communication Co							527

## Filter Section Details

1

*Upper Right Corner* – Minus button collapses the entire Filter section to allow for more space on the screen to review data.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter

CIP Code

Credential Level

- 01 - UNDERGRADUATE CERTIFICATE OR DIPLOMA PROGRAM
- 02 - ASSOCIATE'S DEGREE
- 03 - BACHELOR'S DEGREE
- 04 - POST BACCALAUREATE CERTIFICATE
- 05 - MASTER'S DEGREE
- 06 - DOCTORAL DEGREE
- 07 - FIRST-PROFESSIONAL DEGREE
- 08 - GRADUATE / PROFESSIONAL CERTIFICATE

Program

Evaluation Term

Max Borrower Count

Completer List Exclusions

Results match ☒ Any ☐ All

In School ☐ Disabled ☐ Higher Cred Level ☐

In Military ☐ Dead ☐ Outside Program Eval Term ☐

Filter None

Sort SSN

Jump: CipCode,CL,Stuld

Programs (count=109)

Cip	Cred	Program	Eval Term	Start Year	End Year	Borrow Count	2yr Count
Communication Co							627

2

*Bottom Left Corner* – List of all filters selected will be present. None will appear prior to selecting any filters.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter

CIP Code

Credential Level

- 01 - UNDERGRADUATE CERTIFICATE OR DIPLOMA PROGRAM
- 02 - ASSOCIATE'S DEGREE
- 03 - BACHELOR'S DEGREE
- 04 - POST BACCALAUREATE CERTIFICATE
- 05 - MASTER'S DEGREE
- 06 - DOCTORAL DEGREE
- 07 - FIRST-PROFESSIONAL DEGREE
- 08 - GRADUATE / PROFESSIONAL CERTIFICATE

Program

Evaluation Term

Max Borrower Count

Completer List Exclusions

Results match ☒ Any ☐ All

In School ☐ Disabled ☐ Higher Cred Level ☐

In Military ☐ Dead ☐ Outside Program Eval Term ☐

Filter None

Sort SSN

Jump: CipCode,CL,Stuld

Programs (count=109)

Cip	Cred	Program	Eval Term	Start Year	End Year	Borrow Count	2yr Count
Communication Co							627

3

*Bottom Right Corner* – Sort: SSN/Name. SSN is the default sort option for records in the Students section.

4

*CIP Code Box* – Enter a CIP Code from the file to search the Program section. The list will be dynamically sorted as you type.



5

**Credential Level** – List of Credential Levels for programs found in your Completers List. As such, it's possible that the list may contain fewer than all of the levels listed below.

A Credential Level can be selected by clicking on one with your mouse. Hold down the CNTL key and click each Credential Level to select multiples. Use CNTL click to de-select from the list.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter

CIP Code

Credential Level

- 01 - UNDERGRADUATE CERTIFICATE OR DIPLOMA PROGRAM
- 02 - ASSOCIATE'S DEGREE
- 03 - BACHELOR'S DEGREE
- 04 - POST BACCALAUREATE CERTIFICATE
- 05 - MASTER'S DEGREE
- 06 - DOCTORAL DEGREE
- 07 - FIRST-PROFESSIONAL DEGREE
- 08 - GRADUATE / PROFESSIONAL CERTIFICATE

Program Evaluation Term Max Borrower Count

Completer List Exclusions

Results match ☒ Any ☐ All

In School ☐ Disabled ☐ Higher Cred Level ☐

In Military ☐ Dead ☐ Outside Program Eval Term ☐

Filter None Sort SSN

Jump: CipCode,CL,Stuid

Programs (count=109)

Cip	Cred	Program	Eval Term	Start Year	End Year	Borrow Count	2yr Count
Communication Co							527

## Program Section Details

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student

Filter

CIP Code

Credential Level

- 01 - UNDERGRADUATE CERTIFICATE OR DIPLOMA PROGRAM
- 02 - ASSOCIATE'S DEGREE
- 03 - BACHELOR'S DEGREE
- 04 - POST BACCALAUREATE CERTIFICATE
- 05 - MASTER'S DEGREE
- 06 - DOCTORAL DEGREE
- 07 - FIRST-PROFESSIONAL DEGREE
- 08 - GRADUATE / PROFESSIONAL CERTIFICATE

Program

Evaluation Term  Max Borrower Count

Completer List Exclusions

Results match ☒ Any ☐ All

In School  Disabled  Higher Cred Level

In Military  Dead  Outside Program Eval Term

Filter None Sort

Jump:

Programs (count=109)

Cip	Cred Level	Program	Eval Term	Start Year	End Year	Borrow Count	2yr Count
Communication Ge			2				627

1

*Evaluation Term* – List of Evaluation Terms (i.e. 2yr, 4yr, Ayr) for programs found in your Completers List. A value of "Ayr" indicates that while there are one or more completers in the file, all of them met the criteria for an exclusion. Therefore that GE Program has no eligible completers.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter

CIP Code

Credential Level

- 01 - UNDERGRADUATE CERTIFICATE OR DIPLOMA PROGRAM
- 02 - ASSOCIATE'S DEGREE
- 03 - BACHELOR'S DEGREE
- 04 - POST BACCALAUREATE CERTIFICATE
- 05 - MASTER'S DEGREE
- 06 - DOCTORAL DEGREE
- 07 - FIRST-PROFESSIONAL DEGREE
- 08 - GRADUATE / PROFESSIONAL CERTIFICATE

Program Evaluation Term

Max Borrower Count

Completer List Exclusions

Results match ☒ Any ☐ All

In School ☐ Disabled ☐ Higher Cred Level ☐

In Military ☐ Dead ☐ Outside Program Eval Term ☐

Filter None Sort SSN

Jump: CIPCode,CL,Stuld

Programs (count=109)

Cip	Cred	Program	Eval Term	Start Year	End Year	Borrow Count	2yr Count
Communication Co							627

*Max Borrower Count* – This field conducts a search of the Borrow Count field and produces results equal to and less than the number entered. The Programs list will be dynamically sorted as you type.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter

CIP Code

Credential Level

01 - UNDERGRADUATE CERTIFICATE OR DIPLOMA PROGRAM

02 - ASSOCIATE'S DEGREE

03 - BACHELOR'S DEGREE

04 - POST BACCALAUREATE CERTIFICATE

05 - MASTER'S DEGREE

06 - DOCTORAL DEGREE

07 - FIRST-PROFESSIONAL DEGREE

08 - GRADUATE / PROFESSIONAL CERTIFICATE

Program

Evaluation Term

Max Borrower Count

Completer List Exclusions

Results match ☒ Any ☐ All

In School ☐ Disabled ☐ Higher Cred Level ☐

In Military ☐ Dead ☐ Outside Program Eval Term ☐

Filter None

Sort SSN

Jump: CipCode,CL,Stuld

Programs (count=109)

Cip	Cred	Program	Eval Term	Start Year	End Year	Borrow Count	2yr Count
Communication, Co						527	

2

You will receive an error if something other than a number is entered.

Program

Evaluation Term

Max Borrower Count X

Completer List Exclusions

Error Message

Error: Max Borrower Count must be numeric with no embedded spaces or commas.

OK

Jump: CipCode,CL,Stuld

## Completer List Exclusions Details

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student

Filter

CIP Code

Credential Level

- 01 - UNDERGRADUATE CERTIFICATE OR DIPLOMA PROGRAM
- 02 - ASSOCIATE'S DEGREE
- 03 - BACHELOR'S DEGREE
- 04 - POST BACCALAUREATE CERTIFICATE
- 05 - MASTER'S DEGREE
- 06 - DOCTORAL DEGREE
- 07 - FIRST-PROFESSIONAL DEGREE
- 08 - GRADUATE / PROFESSIONAL CERTIFICATE

Program

Evaluation Term

Max Borrower Count

Completer List Exclusions

Results match ☒ Any ☐ All

In School  Disabled  Higher Cred Level

In Military  Dead  Outside Program Eval Term

Filter None Sort

Jump:

Programs (count=109)

Cip	Cred Level	Program	Eval Term	Start Year	End Year	Borrow Count	2yr Count
Communication Ge			2				627

1

*Results match* – Any / All radio buttons allow you to select from a combination of any, or all, of the various Exclusion drop down menus to review records. The Students list will be dynamically sorted as you make selections.

2

*In School* – This field indicates whether or not a student has been excluded from the Completers List for being In School during the earnings year. The valid values are Yes and No. The Students list will be dynamically sorted as you make selections.

3

*In Military* - This field indicates whether or not a student has been excluded from the Completers List for having a loan in a Military Deferment status during the earnings year. The valid values are Yes and No. The Students list will be dynamically sorted as you make selections.

4

*Disabled* - This field indicates whether or not a student has been excluded from the Completers List for having a loan discharged due to Disability or for having a loan assigned to the Department of Education's Total Permanent Disability (TPD) servicer. The valid values are Yes and No. The Students list will be dynamically sorted as you make selections.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter

CIP Code

Cred Level

01 - UNDERGRADUATE CERTIFICATE OR DIPLOMA PROGRAM

02 - ASSOCIATE'S DEGREE

03 - BACHELOR'S DEGREE

04 - POST BACCALAUREATE CERTIFICATE

05 - MASTER'S DEGREE

06 - DOCTORAL DEGREE

07 - FIRST-PROFESSIONAL DEGREE

08 - GRADUATE / PROFESSIONAL CERTIFICATE

Program

Evaluation Term

Max Borrower Count

Completer List Exclusions

Results match ☒ Any ☐ All

In School ☐ Disabled ☐ Higher Cred Level ☐

In Military ☐ Dead ☐ Outside Program Eval Term ☐

Filter None

Sort SSN

Jump: CipCode,CL,Stuld

Programs (count=109)

Cip	Cred	Program	Eval	Start	End	Borrow	2yr
	Level		Term	Year	Year	Count	Count
Communication	01	Communication	01	2000	2001	1	1

5

**Dead** – This field indicates whether or not a student has been excluded from the Completers List for having a loan discharged due to Death. The valid values are Yes and No. The Students list will be dynamically sorted as you make selections.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter

CIP Code

Cred Level

01 - UNDERGRADUATE CERTIFICATE OR DIPLOMA PROGRAM

02 - ASSOCIATE'S DEGREE

03 - BACHELOR'S DEGREE

04 - POST BACCALAUREATE CERTIFICATE

05 - MASTER'S DEGREE

06 - DOCTORAL DEGREE

07 - FIRST-PROFESSIONAL DEGREE

08 - GRADUATE / PROFESSIONAL CERTIFICATE

Program

Evaluation Term

Max Borrower Count

Completer List Exclusions

Results match ☒ Any ☐ All

In School ☐ Disabled ☐ Cred Level ☐

In Military ☐ Dead ☐ Outside Program Eval Term ☐

Filter None

Sort SSN

Jump: CipCode,CL,Stuld

Programs (count=109)

Cip	Cred	Program	Eval	Start	End	Borrow	2yr
	Level		Term	Year	Year	Count	Count
Communication	01	Communication	01	2000	2001	1	1

6

**Higher Cred Level** – This field indicates whether or not a student has been excluded from the Completers List for having subsequently completed a Higher Credential Level Program (in the same academic level classification, i.e.. lower undergraduate to



higher undergraduate, lower graduate to higher graduate) prior to the end of the most recently completed award year. The valid values are Yes and No. The Students list will be dynamically sorted as you make selections.

The screenshot shows the 'NSLDS GE Completers List Viewer' window for School 067899 NORTH SOUTH UNIVERSITY. The interface includes a 'Filter' section with a 'CIP Code' field and a 'Credential Level' dropdown menu. Below this is the 'Program' section with an 'Evaluation Term' dropdown and a 'Max Borrower Count' field. The 'Completer List Exclusions' section contains several checkboxes and dropdowns: 'Results match' (Any/All), 'In School', 'Disabled', 'Higher Cred Level' (highlighted with an orange box and callout 6), 'In Military', 'Dead', and 'Outside Program Eval Term'. At the bottom, there is a 'Jump' field and a 'Sort' dropdown set to 'SSN'. A table at the bottom shows a list of programs with columns for CIP, Cred, Program, Eval Term, Start, End, Borrow Count, and 2yr Count.

7 *Outside Program Eval Term* – This field indicates whether or not the Students have been excluded from the Completers List due to being Outside of the Evaluation Term. The valid values are Yes and No. The Students list will be dynamically sorted as you make selections.

This screenshot is identical to the one above, showing the same interface. However, the 'Outside Program Eval Term' dropdown menu in the 'Completer List Exclusions' section is now highlighted with an orange box and a callout bubble containing the number 7.

## Programs Section Details

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter  
Filter None Sort SSN +

Jump: CIPCode,CL,Stuld

Filter Box Collapsed

Programs (count=3)

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
120401	01	Cosmetology/Cosmetologist, General.	2yr	2011	2012	127	127
120499	01	Cosmetology and Related Personal Grooming Arts, Other.	2yr	2011	2012	127	127
513501	01	Massage Therapy/Therapeutic Massage.	2yr	2011	2012	49	49

Students (count=0)

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
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The count next to the Programs table heading is equal to the number of programs in the table, based on the filter criteria currently selected.

1

**CIP Code** – This is the CIP Code of the program as reported by the school.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter  
Filter None Sort SSN +

Jump: CIPCode,CL,Stuld

Programs (count=3)

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
120401	01	Cosmetology/Cosmetologist, General.	2yr	2011	2012	127	127
120499	01	Cosmetology and Related Personal Grooming Arts, Other.	2yr	2011	2012	127	127
513501	01	Massage Therapy/Therapeutic Massage.	2yr	2011	2012	49	49

1

Students (count=0)

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
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2

**Cred Level** – This is the Credential Level Code of the program as reported by the school.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter Filter None Sort SSN

Jump: CIPCode,CL,Stuld

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
120401	01	Cosmetology/Cosmetologist, General.	2yr	2011	2012	127	127
120499	01	Cosmetology and Related Personal Grooming Arts, Other.	2yr	2011	2012	127	127
513501	01	Massage Therapy/Therapeutic Massage.	2yr	2011	2012	49	49

2

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
Students (count=0)								

3

**Program Name** – This is the official CIP Program name associated with the reported CIP Code.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter Filter None Sort SSN

Jump: CIPCode,CL,Stuld

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
120401	01	Cosmetology/Cosmetologist, General.	2yr	2011	2012	127	127
120499	01	Cosmetology and Related Personal Grooming Arts, Other.	2yr	2011	2012	127	127
513501	01	Massage Therapy/Therapeutic Massage.	2yr	2011	2012	49	49

3

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
Students (count=0)								

4

**Eval Term** – This is the Qualifying Evaluation Period for the Program.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter  
Filter None Sort SSN

Jump: CipCode, CL, Stuld

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count	
120401	01	Cosmetology/Cosmetologist, General.	2yr	2011	2012	127	127	▲
120499	01	Cosmetology and Related Personal Grooming Arts, Other.	2yr	2011	2012	127	127	
513501	01	Massage Therapy/Therapeutic Massage.	2yr	2011	2012	49	49	▼

Students (count=0)

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
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5

**Start Year** – The year that the rate evaluation period begins. Award Years run July to June crossing two calendar years and are often identified by a two year pair (e.g. 2010-2011). The year shown here is the second/ending year (e.g. 2011 for Award Year July 1, 2010 through June 30, 2011).

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter  
Filter None Sort SSN

Jump: CipCode, CL, Stuld

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count	
120401	01	Cosmetology/Cosmetologist, General.	2yr	2011	2012	127	127	▲
120499	01	Cosmetology and Related Personal Grooming Arts, Other.	2yr	2011	2012	127	127	
513501	01	Massage Therapy/Therapeutic Massage.	2yr	2011	2012	49	49	▼

Students (count=0)

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
-----	----------------------------	---------------	-----------	-------------	----------	------	-------------	-----------

6

**End Year** – The year that the rate evaluation period ends. Award Years run July to June crossing two calendar years and are often identified by a two year pair (e.g. 2010-2011). The year shown here is the second/ending year (e.g. 2011 for Award Year July 1, 2010 through June 30, 2011).

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter  
Filter None Sort SSN

Jump: CipCode,CL,Stuid

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
120401	01	Cosmetology/Cosmetologist, General.	2yr	2011	2012	127	127
120499	01	Cosmetology and Related Personal Grooming Arts, Other.	2yr	2011	2012	127	127
513501	01	Massage Therapy/Therapeutic Massage.	2yr	2011	2012	49	49

Students (count=0)

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
-----	----------------------------	---------------	-----------	-------------	----------	------	-------------	-----------

7

**Borrow Count** – This field contains the count of students in the program without exclusions.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter  
Filter None Sort SSN

Jump: CipCode,CL,Stuid

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
120401	01	Cosmetology/Cosmetologist, General.	2yr	2011	2012	127	127
120499	01	Cosmetology and Related Personal Grooming Arts, Other.	2yr	2011	2012	127	127
513501	01	Massage Therapy/Therapeutic Massage.	2yr	2011	2012	49	49

Students (count=0)

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
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8

**2yr Count** – This field contains the count of students without exclusions included in the 2yr count.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter  
Filter None Sort SSN

Jump: CIPCode,CL,Stuld

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
120401	01	Cosmetology/Cosmetologist, General.	2yr	2011	2012	127	127
120499	01	Cosmetology and Related Personal Grooming Arts, Other.	2yr	2011	2012	127	127
513501	01	Massage Therapy/Therapeutic Massage.	2yr	2011	2012	49	49

8

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
-----	----------------------------	---------------	-----------	-------------	----------	------	-------------	-----------

## Students Section Details

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter  
Filter None Sort SSN

Jump: CipCode,CL,Stuld

**Programs (count=32)**

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
110103	03	Information Technology.	4yr	2009	2012	22	16
110901	02	Computer Systems Networking and Telecommunications.	2yr	2011	2012	42	42
220301	01	Legal Administrative Assistant/Secretary.	4yr	2009	2012	6	3
220302	01	Legal Assistant/Paralegal.	2yr	2011	2012	39	39
220302	02	Legal Assistant/Paralegal.	2yr	2011	2012	70	70
220302	03	Legal Assistant/Paralegal.	4yr	2009	2012	27	21
310507	01	Physical Fitness Technician.	4yr	2009	2012	3	1

**Students (count=69)**

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
007-00-0039	BEAL, FIRST9119, A	1929-06-03	N	N	N	N	N	2yr
023-00-0051	DEAN, FIRST0431, D	1926-10-10	N	N	N	N	N	2yr
039-00-0063	RYAN, FIRST1643, S	1938-10-27	N	N	N	N	N	2yr
055-00-0075	BOARD RYAN, FIRST2855, G	1921-01-10	N	N	N	N	N	4yr
071-00-0087	GLATZ, FIRST4067	1932-04-26	N	N	N	N	N	2yr
081-00-0032	BLAKE, FIRST8412, J	1919-05-17	N	N	N	N	N	2yr
097-00-0044	CHAMP, FIRST9624, D	1936-07-05	Y	N	N	N	N	2yr
113-00-0056	GRANT, FIRST0936, J	1932-06-28	N	N	N	N	N	2yr

1

**Count** – This field contains the total count of students in the Completers List for this program.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter  
Filter None Sort SSN

Jump: CipCode,CL,Stuld

**Programs (count=32)**

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
110103	03	Information Technology.	4yr	2009	2012	22	16
110901	02	Computer Systems Networking and Telecommunications.	2yr	2011	2012	42	42
220301	01	Legal Administrative Assistant/Secretary.	4yr	2009	2012	6	3
220302	01	Legal Assistant/Paralegal.	2yr	2011	2012	39	39
220302	02	Legal Assistant/Paralegal.	2yr	2011	2012	70	70
220302	03	Legal Assistant/Paralegal.	4yr	2009	2012	27	21
310507	01	Physical Fitness Technician.	4yr	2009	2012	3	1

**Students (count=69)**

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
007-00-0039	BEAL, FIRST9119, A	1929-06-03	N	N	N	N	N	2yr
023-00-0051	DEAN, FIRST0431, D	1926-10-10	N	N	N	N	N	2yr
039-00-0063	RYAN, FIRST1643, S	1938-10-27	N	N	N	N	N	2yr
055-00-0075	BOARD RYAN, FIRST2855, G	1921-01-10	N	N	N	N	N	4yr
071-00-0087	GLATZ, FIRST4067	1932-04-26	N	N	N	N	N	2yr
081-00-0032	BLAKE, FIRST8412, J	1919-05-17	N	N	N	N	N	2yr
097-00-0044	CHAMP, FIRST9624, D	1936-07-05	Y	N	N	N	N	2yr
113-00-0056	GRANT, FIRST0936, J	1932-06-28	N	N	N	N	N	2yr

2

SSN – The Social Security Number of the student as provided by the school.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter +

Filter None Sort SSN

Jump: CIPCode,CL,Stuid

Programs (count=32)

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
110103	03	Information Technology.	4yr	2009	2012	22	16
110901	02	Computer Systems Networking and Telecommunications.	2yr	2011	2012	42	42
220301	01	Legal Administrative Assistant/Secretary.	4yr	2009	2012	6	3
220302	01	Legal Assistant/Paralegal.	2yr	2011	2012	39	39
220302	02	Legal Assistant/Paralegal.	2yr	2011	2012	70	70
220302	03	Legal Assistant/Paralegal.	4yr	2009	2012	27	21
310507	01	Physical Fitness Technician.	4yr	2009	2012	3	1

Students (count=69)

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
007-00-0039	BEAL, FIRST9119, A	1929-06-03	N	N	N	N	N	2yr
023-00-0051	DEAN, FIRST0431, D	1926-10-10	N	N	N	N	N	2yr
039-00-0063	RYAN, FIRST1643, S	1938-10-27	N	N	N	N	N	2yr
055-00-0075	BOARD RYAN, FIRST2855, G	1921-01-10	N	N	N	N	N	4yr
071-00-0087	GLATZ, FIRST4067	1932-04-26	N	N	N	N	N	2yr
081-00-0032	BLAKE, FIRST8412, J	1919-05-17	N	N	N	N	N	2yr
097-00-0044	CHAMP, FIRST9624, D	1936-07-05	Y	N	N	N	N	2yr
113-00-0056	GRANT, FIRST0936, J	1932-06-28	N	N	N	N	N	2yr

2

3

Name (Last, First, Middle) – The name of the student as provided by the school.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter +

Filter None Sort SSN

Jump: CIPCode,CL,Stuid

Programs (count=32)

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
110103	03	Information Technology.	4yr	2009	2012	22	16
110901	02	Computer Systems Networking and Telecommunications.	2yr	2011	2012	42	42
220301	01	Legal Administrative Assistant/Secretary.	4yr	2009	2012	6	3
220302	01	Legal Assistant/Paralegal.	2yr	2011	2012	39	39
220302	02	Legal Assistant/Paralegal.	2yr	2011	2012	70	70
220302	03	Legal Assistant/Paralegal.	4yr	2009	2012	27	21
310507	01	Physical Fitness Technician.	4yr	2009	2012	3	1

Students (count=69)

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
007-00-0039	BEAL, FIRST9119, A	1929-06-03	N	N	N	N	N	2yr
023-00-0051	DEAN, FIRST0431, D	1926-10-10	N	N	N	N	N	2yr
039-00-0063	RYAN, FIRST1643, S	1938-10-27	N	N	N	N	N	2yr
055-00-0075	BOARD RYAN, FIRST2855, G	1921-01-10	N	N	N	N	N	4yr
071-00-0087	GLATZ, FIRST4067	1932-04-26	N	N	N	N	N	2yr
081-00-0032	BLAKE, FIRST8412, J	1919-05-17	N	N	N	N	N	2yr
097-00-0044	CHAMP, FIRST9624, D	1936-07-05	Y	N	N	N	N	2yr
113-00-0056	GRANT, FIRST0936, J	1932-06-28	N	N	N	N	N	2yr

3



4

*Date of Birth* – The date of birth of the student as provided by the school.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter  
Filter None Sort SSN

Jump: CipCode,CL,Stuld

Programs (count=32)

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
110103	03	Information Technology.	4yr	2009	2012	22	16
110901	02	Computer Systems Networking and Telecommunications.	2yr	2011	2012	42	42
220301	01	Legal Administrative Assistant/Secretary.	4yr	2009	2012	6	3
220302	01	Legal Assistant/Paralegal.	2yr	2011	2012	39	39
220302	02	Legal Assistant/Paralegal.	2yr	2011	2012	70	70
220302	03	Legal Assistant/Paralegal.	4yr	2009	2012	27	21
310507	01	Physical Fitness Technician.	4yr	2009	2012	3	1

Students (count=69)

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
007-00-0039	BEAL, FIRST9119, A	1929-06-03	N	N	N	N	N	2yr
023-00-0051	DEAN, FIRST0431, D	1926-10-10	N	N	N	N	N	2yr
039-00-0063	RYAN, FIRST1643, S	1938-10-27	N	N	N	N	N	2yr
055-00-0075	BOARD RYAN, FIRST2855, G	1921-01-10	N	N	N	N	N	4yr
071-00-0087	GLATZ, FIRST4067	1932-04-26	N	N	N	N	N	2yr
081-00-0032	BLAKE, FIRST8412, J	1919-05-17	N	N	N	N	N	2yr
097-00-0044	CHAMP, FIRST9624, D	1936-07-05	Y	N	N	N	N	2yr
113-00-0056	GRANT, FIRST0936, J	1932-06-28	N	N	N	N	N	2yr

4

5

*In School* – This field indicates whether or not the student has been excluded from the Completers List for being In School during the earnings year.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter  
Filter None Sort SSN

Jump: CipCode,CL,Stuld

Programs (count=32)

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
110103	03	Information Technology.	4yr	2009	2012	22	16
110901	02	Computer Systems Networking and Telecommunications.	2yr	2011	2012	42	42
220301	01	Legal Administrative Assistant/Secretary.	4yr	2009	2012	6	3
220302	01	Legal Assistant/Paralegal.	2yr	2011	2012	39	39
220302	02	Legal Assistant/Paralegal.	2yr	2011	2012	70	70
220302	03	Legal Assistant/Paralegal.	4yr	2009	2012	27	21
310507	01	Physical Fitness Technician.	4yr	2009	2012	3	1

Students (count=69)

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
007-00-0039	BEAL, FIRST9119, A	1929-06-03	N	N	N	N	N	2yr
023-00-0051	DEAN, FIRST0431, D	1926-10-10	N	N	N	N	N	2yr
039-00-0063	RYAN, FIRST1643, S	1938-10-27	N	N	N	N	N	2yr
055-00-0075	BOARD RYAN, FIRST2855, G	1921-01-10	N	N	N	N	N	4yr
071-00-0087	GLATZ, FIRST4067	1932-04-26	N	N	N	N	N	2yr
081-00-0032	BLAKE, FIRST8412, J	1919-05-17	N	N	N	N	N	2yr
097-00-0044	CHAMP, FIRST9624, D	1936-07-05	Y	N	N	N	N	2yr
113-00-0056	GRANT, FIRST0936, J	1932-06-28	N	N	N	N	N	2yr

5

6

*In Military* – This field indicates whether or not the student has been excluded from the Completers List for having a loan in a Military Deferment status during the earnings year.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter: Filter None Sort: SSN

Jump: CIPCode, CL, Stuld

Programs (count=32)

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
110103	03	Information Technology.	4yr	2009	2012	22	16
110901	02	Computer Systems Networking and Telecommunications.	2yr	2011	2012	42	42
220301	01	Legal Administrative Assistant/Secretary.	4yr	2009	2012	6	3
220302	01	Legal Assistant/Paralegal.	2yr	2011	2012	39	39
220302	02	Legal Assistant/Paralegal.	2yr	2011	2012	70	70
220302	03	Legal Assistant/Paralegal.	4yr	2009	2012	27	21
310507	01	Physical Fitness Technician.	4yr	2009	2012	3	1

Students (count=69)

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
007-00-0039	BEAL, FIRST9119, A	1929-06-03	N	N	N	N	N	2yr
023-00-0051	DEAN, FIRST0431, D	1926-10-10	N	N	N	N	N	2yr
039-00-0063	RYAN, FIRST1643, S	1938-10-27	N	N	N	N	N	2yr
055-00-0075	BOARD RYAN, FIRST2855, G	1921-01-10	N	N	N	N	N	4yr
071-00-0087	GLATZ, FIRST4067	1932-04-26	N	N	N	N	N	2yr
081-00-0032	BLAKE, FIRST8412, J	1919-05-17	N	N	N	N	N	2yr
097-00-0044	CHAMP, FIRST9624, D	1936-07-05	Y	N	N	N	N	2yr
113-00-0056	GRANT, FIRST0936, J	1932-06-28	N	N	N	N	N	2yr

6

7

*Disabled* – This field indicates whether or not a student has been excluded from the Completers List for having a loan discharged due to Disability or for having a loan assigned to the Department of Education's Total Permanent Disability (TPD) servicer.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter: Filter None Sort: SSN

Jump: CIPCode, CL, Stuld

Programs (count=32)

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
110103	03	Information Technology.	4yr	2009	2012	22	16
110901	02	Computer Systems Networking and Telecommunications.	2yr	2011	2012	42	42
220301	01	Legal Administrative Assistant/Secretary.	4yr	2009	2012	6	3
220302	01	Legal Assistant/Paralegal.	2yr	2011	2012	39	39
220302	02	Legal Assistant/Paralegal.	2yr	2011	2012	70	70
220302	03	Legal Assistant/Paralegal.	4yr	2009	2012	27	21
310507	01	Physical Fitness Technician.	4yr	2009	2012	3	1

Students (count=69)

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
007-00-0039	BEAL, FIRST9119, A	1929-06-03	N	N	N	N	N	2yr
023-00-0051	DEAN, FIRST0431, D	1926-10-10	N	N	N	N	N	2yr
039-00-0063	RYAN, FIRST1643, S	1938-10-27	N	N	N	N	N	2yr
055-00-0075	BOARD RYAN, FIRST2855, G	1921-01-10	N	N	N	N	N	4yr
071-00-0087	GLATZ, FIRST4067	1932-04-26	N	N	N	N	N	2yr
081-00-0032	BLAKE, FIRST8412, J	1919-05-17	N	N	N	N	N	2yr
097-00-0044	CHAMP, FIRST9624, D	1936-07-05	Y	N	N	N	N	2yr
113-00-0056	GRANT, FIRST0936, J	1932-06-28	N	N	N	N	N	2yr

7

8

**Dead** – This field indicates whether or not the student has been excluded from the Completers List for having a loan discharged due to Death.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter  
Filter None

Sort SSN

Jump: CIPCode,CL,Stuid

Programs (count=32)

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
110103	03	Information Technology.	4yr	2009	2012	22	16
110901	02	Computer Systems Networking and Telecommunications.	2yr	2011	2012	42	42
220301	01	Legal Administrative Assistant/Secretary.	4yr	2009	2012	6	3
220302	01	Legal Assistant/Paralegal.	2yr	2011	2012	39	39
220302	02	Legal Assistant/Paralegal.	2yr	2011	2012	70	70
220302	03	Legal Assistant/Paralegal.	4yr	2009	2012	27	21
310507	01	Physical Fitness Technician.	4yr	2009	2012	3	1

Students (count=69)

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
007-00-0039	BEAL, FIRST9119, A	1929-06-03	N	N	N	N	N	2yr
023-00-0051	DEAN, FIRST0431, D	1926-10-10	N	N	N	N	N	2yr
039-00-0063	RYAN, FIRST1643, S	1938-10-27	N	N	N	N	N	2yr
055-00-0075	BOARD RYAN, FIRST2855, G	1921-01-10	N	N	N	N	N	4yr
071-00-0087	GLATZ, FIRST4067	1932-04-26	N	N	N	N	N	2yr
081-00-0032	BLAKE, FIRST8412, J	1919-05-17	N	N	N	N	N	2yr
097-00-0044	CHAMP, FIRST9624, D	1936-07-05	Y	N	N	N	N	2yr
113-00-0056	GRANT, FIRST0936, J	1932-06-28	N	N	N	N	N	2yr

8

9

**Higher Cred** – This field indicates whether or not the student has been excluded from the Completers List for having subsequently completed a Higher Credential Level Program (in the same academic level classification, i.e., lower undergraduate to higher undergraduate, lower graduate to higher graduate) prior to the end of the most recently completed award year.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter  
Filter None

Sort SSN

Jump: CIPCode,CL,Stuid

Programs (count=32)

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
110103	03	Information Technology.	4yr	2009	2012	22	16
110901	02	Computer Systems Networking and Telecommunications.	2yr	2011	2012	42	42
220301	01	Legal Administrative Assistant/Secretary.	4yr	2009	2012	6	3
220302	01	Legal Assistant/Paralegal.	2yr	2011	2012	39	39
220302	02	Legal Assistant/Paralegal.	2yr	2011	2012	70	70
220302	03	Legal Assistant/Paralegal.	4yr	2009	2012	27	21
310507	01	Physical Fitness Technician.	4yr	2009	2012	3	1

Students (count=69)

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
007-00-0039	BEAL, FIRST9119, A	1929-06-03	N	N	N	N	N	2yr
023-00-0051	DEAN, FIRST0431, D	1926-10-10	N	N	N	N	N	2yr
039-00-0063	RYAN, FIRST1643, S	1938-10-27	N	N	N	N	N	2yr
055-00-0075	BOARD RYAN, FIRST2855, G	1921-01-10	N	N	N	N	N	4yr
071-00-0087	GLATZ, FIRST4067	1932-04-26	N	N	N	N	N	2yr
081-00-0032	BLAKE, FIRST8412, J	1919-05-17	N	N	N	N	N	2yr
097-00-0044	CHAMP, FIRST9624, D	1936-07-05	Y	N	N	N	N	2yr
113-00-0056	GRANT, FIRST0936, J	1932-06-28	N	N	N	N	N	2yr

9

10

**Qual Term** – The period of time on which the rate is based for which the student qualifies.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter  
Filter None Sort SSN

Jump: CIPCode,CL,Stuld

Programs (count=32)

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
110103	03	Information Technology.	4yr	2009	2012	22	16
110901	02	Computer Systems Networking and Telecommunications.	2yr	2011	2012	42	42
220301	01	Legal Administrative Assistant/Secretary.	4yr	2009	2012	6	3
220302	01	Legal Assistant/Paralegal.	2yr	2011	2012	39	39
220302	02	Legal Assistant/Paralegal.	2yr	2011	2012	70	70
220302	03	Legal Assistant/Paralegal.	4yr	2009	2012	27	21
310507	01	Physical Fitness Technician.	4yr	2009	2012	3	1

Students (count=69)

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
007-00-0039	BEAL, FIRST9119, A	1929-06-03	N	N	N	N	N	2yr
023-00-0051	DEAN, FIRST0431, D	1926-10-10	N	N	N	N	N	2yr
038-00-0063	RYAN, FIRST1643, S	1938-10-27	N	N	N	N	N	2yr
055-00-0075	BOARD RYAN, FIRST2855, G	1921-01-10	N	N	N	N	N	4yr
071-00-0087	GLATZ, FIRST4067	1932-04-26	N	N	N	N	N	2yr
081-00-0032	BLAKE, FIRST8412, J	1919-05-17	N	N	N	N	N	2yr
097-00-0044	CHAMP, FIRST9624, D	1936-07-05	Y	N	N	N	N	2yr
113-00-0056	GRANT, FIRST0936, J	1932-06-28	N	N	N	N	N	2yr

10

### TIP: Rearrange Columns

By clicking and dragging a column within a table, you are able to reorder the columns within that table.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter  
Filter None Sort SSN

Jump: CIPCode,CL,Stuld

Programs (count=3)

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
120401	01	metology/Cosmetologist, General.	2yr	2011	2012	127	127
120499	01	metology and Related Personal Grooming Arts, Other.	2yr	2011	2012	127	127
513501	01	sage Therapy/Therapeutic Massage.	2yr	2011	2012	49	49

Click and Drag

Students (count=0)

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
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When the column is where you want it, release the mouse button. This feature allows you to reorder the columns within a single table to give you different views of data.

Program/Student Switch

Filter  
Filter None

Sort SSN

Jump: CipCode,CL,Stuld

**Programs (count=3)**

Cip Code	Program Name	Cred Level	Eval Term	Start Year	End Year	Borrow Count	2yr Count
120401	Cosmetology/Cosmetologist, General.	01	2yr	2011	2012	127	127
120499	Cosmetology and Related Personal Grooming Arts, Other.	01	2yr	2011	2012	127	127
513501	Massage Therapy/Therapeutic Massage.	01	2yr	2011	2012	49	49

**Students (count=0)**

SSN	Name (Last, First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
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Note: You can't remove, hide or delete columns in a table. Nor can you move a column between tables with this feature.

## 4. Possible Search Methods

There are multiple ways to dissect the information included in your Completers List and there are several search options available to help you do so. These include the 'Jump' feature and Program/Student and Student/Program views.

NSLDS GE Completers List Viewer - School 067899 NORTH SOUTH UNIVERSITY

File Help

Program/Student Switch

Filter  
Filter None

Sort SSN

Jump: CipCode,CL,Stuld

Programs (count=32)

Cip Code	Cred Level	Program Name	Eval Term	Start Year	End Year	Borrow Count	2yr Count
110103	03	Information Technology.	4yr	2009	2012	22	16
110901	02	Computer Systems Networking and Telecommunications.	2yr	2011	2012	42	42
220301	01	Legal Administrative Assistant/Secretary.	4yr	2009	2012	6	3
220302	01	Legal Assistant/Paralegal.	2yr	2011	2012	39	39
220302	02	Legal Assistant/Paralegal.	2yr	2011	2012	70	70
220302	03	Legal Assistant/Paralegal.	4yr	2009	2012	27	21
310507	01	Physical Fitness Technician.	4yr	2009	2012	3	1

Students (count=25)

SSN	Name (Last First, Middle)	Date of Birth	In School	In Military	Disabled	Dead	Higher Cred	Qual Term
049-00-0008	SLACK, FIRST6087, M	1930-04-21	N	N	N	N	N	2yr
065-00-0020	GOAD, FIRST7299, J	1917-10-25	N	N	N	N	N	2yr
139-00-0013	TRACY, FIRST6592, A	1924-02-22	N	N	N	N	N	2yr
155-00-0025	MEHL, FIRST7705, J	1909-03-08	N	N	N	N	N	4yr
213-00-0006	LEACH, FIRST5885, S	1922-10-23	Y	N	N	N	N	2yr
229-00-0018	HEAD, FIRST7097, R	1931-11-30	N	N	N	N	N	4yr
303-00-0011	ROACH, FIRST6390, J	1928-11-24	N	N	N	N	N	2yr
319-00-0023	HOAG, FIRST7507, J	1930-05-07	N	N	N	N	N	4yr

SSN 049-00-0008 Name SLACK, FIRST6087, M Date of Birth 1930-04-21

Current Program GE Records

Cip Code, Cred Lvl, Stuld	Qual Term	Higher Cred	Reported Under OPEID, Cip, CredLvl	Begin Date	End Date	Private Debt Amt	Institutional Debt Amt	Tuition And Fees	Allowance Books, Supply
110103,03,00AAG	2	N		2008-01-02	2010-09-24	15100	0	20036	2370

### Jump Feature

The Jump feature provides you with the ability to jump to a particular student in your Completers List file. In order to jump, you must have the exact combination of CIP Code, CL, and the Student's ID (without spaces). The Student ID is not the student's social security number, but a unique alpha numeric field used to identify a specific student in a specific program's calculation.

## **Program/Student Option**

### **A. By Program**

1. Determine which program is going to be examined and select it.
2. Students contained in Completers List for that program will populate the Students box once the Program is selected.
3. Filter criteria for Completers List Exclusions can be used to pare down the data for further analysis.
4. Click on a row in the Student box to see the information for that student found in the Completers List.

### **B. By Credential Level**

1. Select Credential Level from Filter.
2. All Programs with that Credential Level will appear in the Programs box beneath.
3. Filter criteria for Program can be used to pare down the data for further analysis.
4. Determine which program is going to be examined and select it.
5. Students contained in Completers List for that program will populate the Students box once the Program is selected.
6. Filter criteria for Completers List Exclusions can be used to pare down the data for further analysis.
7. Click on a row in the Student box to see the information for that student found in the Completers List.

### **C. By CIP Code**

1. Enter the CIP Code for a Program found in the Completers List
2. The Programs list will begin to filter upon entry of the first digit entered into the box. Note: not all digits have to be entered to receive results.
3. Filter criteria for Program can be used to pare down the data for further analysis.
4. Determine which program is going to be examined and select it.
5. Students contained in Completers List for that program will populate the Students box once the Program is selected.
6. Filter criteria for Completers List Exclusions can be used to pare down the data for further analysis.
7. Click on a row in the Student box to see the information for that student found in the Completers List.